



MARINA COAST WATER DISTRICT

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DIRECTORS

JAN SHRINER
President

HERBERT CORTEZ
Vice President

BRAD IMAMURA
THOMAS P. MOORE
GAIL MORTON

Board of Directors Executive Committee Meeting

Marina Coast Water District
920 2nd Avenue, Suite A, Marina, CA
and via Zoom Teleconference

November 7, 2023 at 6:30 p.m.

MCWD Committee members and staff will be attending the meeting in person. While the meeting is open to the public, the public may also attend via Zoom at the link provided below.

Committee Members

Jan Shriner
Herbert Cortez

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comment on Any Item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee. **Disruptive behavior may result in removal of the individual responsible.***
3. Approve the Draft Minutes of the October 9, 2023 Meeting
4. Discuss the Draft Agenda for the November 13th Board Meeting
5. Receive an Update on the District's Capital Component Charge
6. General Manager Update
7. Identify Agenda Items for Future Committee Meetings
 - DEI Policy
 - Website Accessibility Laws
8. Committee Member Comments
9. Adjournment

Zoom access information:

<https://us02web.zoom.us/j/84694740617?pwd=eThTRG9PS2VxOW8rNzhDZDg1eUFCUT09>

To join via phone: 1-669-900-9128

Webinar ID: 846 9474 0617

Passcode: 607439



Marina Coast Water District

Draft Minutes Executive Committee Meeting

October 9, 2023

1. Call to Order:

The October 9, 2023 Executive Committee meeting was called to order at 6:49 p.m. by President Shriner. In attendance were:

- Committee members: President Shriner and Vice President Cortez
- Staff: Remleh Scherzinger, Roger Masuda, Mary Lagasca, Garrett Haertel, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the September 13, 2023 Meeting:

Vice President Cortez made a motion to approve the minutes of September 13, 2023. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss the Draft Agenda for the September 18th Board Meeting:

Mr. Scherzinger reviewed the draft agenda for the October 16th Board meeting with the Committee members.

5. Receive an Update on Staff Overtime for FY 2023:

Ms. Lagasca gave a brief update noting that overtime has greatly reduced and now the Executive Assistant was an exempt employee, that overtime will cease after August 25th. Vice President Cortez asked if the reduction in overtime was sustainable. Ms. Lagasca answered that it was.

6. Receive an Update on the District's Engineering Team:

Mr. Haertel gave a brief update on the Engineering Department staffing, which now includes the Information Technology (IT) Department. He stated that there are currently three vacancies in the engineering department, and an opening for an IT intern. Mr. Haertel added that the Water Resources Department has a full-time employee opening for an engineer and until it is filled, the Engineering Department will help support Water Resources.

7. General Manager Update:

Mr. Scherzinger stated that the District staff is working on the following items:

- a response to the City of Seaside's letter regarding water supply;
- a response to the LandWatch letter regarding 6160;
- finalizing the Bay View closed session item;

- the Ramco land lease is almost ready to come to the Board;
- Well 12 was restarted and ran for two days before blowing a hole in the column and requiring repair;
- met with Monterey and Del Rey Oaks to discuss water issues;
- in the process of scheduling a meeting with the City of Seaside;
- IT has been working to build the Human Resource module in the District's Springbrook software system;
- Ms. Lagasca, Mr. Espero, and Mr. Scherzinger have been working on the capital surcharge fee letter and is getting ready to send it out;
- working on the A1/A2 schedule and a needed easement;
- got a confirmation letter and sent a response letter to the Department of Water Resources accepting the \$6 million grant.

8. Identify Agenda Items for the Next Committee Meeting:

President Shriner asked to discuss the DEI Policy and capital component charges.

9. Committee Member Comments:

Vice President Cortez thanked Ms. Lagasca and Mr. Haertel for their updates. President Shriner thanked staff and voiced her amazement at what Ms. Lagasca has accomplished in the last year. She added that she wanted to congratulate everyone on Water Professionals week and the District's annual chili cook-off was coming up on October 26th.

8. Adjournment:

The meeting was adjourned at 7:58 p.m.